

Be an Entrepreneurial **Youth** Volunteer!

**"Children will not remember you for the material things you provide
but for the feeling that you cherished them."** Richard Evans

Thank you for your interest in sharing your valuable time, talent and experience with the young people served by Entrepreneurial Youth.

About Entrepreneurial Youth

Entrepreneurial Youth (E Youth) is a tax-exempt, nonprofit organization serving young people in Western Pennsylvania. E Youth programs immerse young people in the experience of business creation, ownership and earning money so they can acquire the knowledge, skills and entrepreneurial attributes that help them achieve in school and in life.

Volunteer Engagement

Volunteer engagement is an integral part of Entrepreneurial Youth's experiential program. The consistent and meaningful encounter with business leaders impacts young people in a myriad of ways; strengthening their academic skills, improving self-esteem and confidence and expanding their understanding of career opportunities.

We offer three volunteer opportunities to support young people:

- ❖ **Guest Speaking in the Classroom (40-60 minutes per session)**
- ❖ **Business Plan Coaching (4-6 sessions per program each 50 minutes in length)**
- ❖ **Regional Business Plan Competition Coaching (May, 3-6 hours)**

For the safety of the students with whom you will work, you are required to obtain specific clearances which must be obtained every two years. There are two clearances:

PA Act 34 – PA State Police Criminal Records Check PA Act 151- PA Child Abuse History Clearance
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The procedure for obtaining these clearances follows the application.

Once we review your application and receive your clearances, you will be asked to participate in a general orientation and to review and sign the Child Abuse Prevention and Reporting Policy. We will also ask for a Media Release so we may use your name and photo in our promotions.

If you are interested, please fill out the Volunteer Application form. If you have any questions, please feel free to contact me at any time.

Cathy Blanchard, Vice President

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E Mail: cathyb@eyouthamerica.org

VOLUNTEER APPLICATION

PLEASE TYPE OR CLEARLY PRINT THE FOLLOWING INFORMATION:

PERSONAL INFORMATION

Name: _____

Date of birth (month/day/year): _____ Sex: Male Female

Home Address: _____ Apt/House #: _____

City: _____ State _____ Zip Code _____

Home Telephone Number: _____

Cellular Telephone Number: _____

E-mail Address: _____

EMPLOYMENT

If you are currently employed, name of employer: _____

Employer's Address: _____

Work Phone Number: _____

Work e-mail Address: _____

Profession/Title: _____

Can you be contacted at work? Yes No

If yes, what is the best method? Phone e-mail

If you are a full time student, please list name of school:

Year of Expected Graduation: _____

SKILLS, EXPERIENCE, INTERESTS AND EXPECTATIONS

Briefly describe your professional experience, highlighting your areas of business expertise (e.g. finance, sales, accounting, legal, marketing, etc.):

Briefly describe any past experiences, including teaching, involving working with youth:

Have you volunteered in the past for Entrepreneurial Youth? If yes, then when and how?

Please List Your Volunteer Interests (Check all that apply.)

- 1) Program Guest Speaker: 40-60 minutes per session
How Often? Only 1 Time
 Up to 3 Times
 3 or More
- 2) Business Plan Coach: 4-6 sessions per program, each 50 minutes in length
- 3) Program Business Plan Competition Judge: 1 session, 90 minutes in length
- 4) Regional Business Plan Competition Coach: 1 session in May, 5 hours in length

* Please check all topics that apply

<input type="checkbox"/> Opportunity Recognition	<input type="checkbox"/> Intellectual Property	<input type="checkbox"/> Promotion
<input type="checkbox"/> Marketing Research	<input type="checkbox"/> Public Speaking	<input type="checkbox"/> Recordkeeping
<input type="checkbox"/> Business Start Ups	<input type="checkbox"/> SWOT Analysis	<input type="checkbox"/> Sales
<input type="checkbox"/> Time Management & Goal Setting	<input type="checkbox"/> Business Communication	<input type="checkbox"/> Budgeting

I am available to volunteer (Monday through Friday) as follows:

8:00am-10:00am 10:00am-12:00pm 12:00pm-3:00pm

Volunteer Opportunities

Classroom Guest Speaker

Description	Suggested Qualifications	Requirements	Volunteer Preparation
<p>Talk about a topic of expertise for a class period. Your presentation would complement the information discussed in the program at a specific point in time. The topic has been requested by teacher.</p> <p>Typical Class Period – 50 min. Typical Class Size – 20 Age-range – 13 to 17 years</p>	<ul style="list-style-type: none"> ▪ Ability to establish rapport with adolescents ▪ Ability to address and engage adolescents with a varying aptitude range ▪ Willingness to prepare materials to provide participants 	<ul style="list-style-type: none"> ▪ Complete & return volunteer application ▪ Participate in orientation session and a planning conference call with teacher & E Youth staff ▪ Prepare your presentation ▪ Complete post-presentation survey and participate in a debriefing 	<ul style="list-style-type: none"> ▪ You will receive an overview from the teacher during the conference call prior to your presentation. ▪ You are <u>most welcome</u> to ask questions/make suggestions during this call.

Business Plan Coach

<p>Advise students on their business concepts, strategies and plans across various points in their program experience.</p> <p>Help student initially to narrow business focus & research market. Review completed plan with student & make suggestions for improvement prior to entering in-class <u>or</u> regional competition.</p> <p>Typical Class Period – 50 min. Age-range – 14 to 17 years Coach to Student Ratio – 1 to 2 Number of In-Class Coaching Sessions – Up to 6</p>	<ul style="list-style-type: none"> ▪ Ability to establish rapport with adolescents ▪ Ability to work with adolescents with varying aptitude range ▪ Willingness to coach 2 students during 1 session ▪ Experience with business creation and funding ▪ Experience writing business plans ▪ Well developed communication skills 	<ul style="list-style-type: none"> ▪ Complete & return volunteer application ▪ Must process and pass the required clearances including criminal check and Child Abuse Registry clearance ▪ Participate in orientation and conference call with teacher ▪ Willingness to share ideas, resources and first coaching session ▪ Review student's completed BP template prior to last coaching session ▪ Offer suggestions for improvement, all sessions ▪ Complete post-coaching survey 	<ul style="list-style-type: none"> ▪ You will receive electronic copies of the NFTE National BP Template & a Briefing Paper prior to the conference call. ▪ You will receive a class overview & overview of your student's business idea during the call. ▪ You are <u>most welcome</u> to ask questions/make suggestions during this call. ▪ You will receive an electronic copy of student's completed business plan in advance of your last coaching session.
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